

## Scorecard &gt;

## 1.0 Customer

+ ADD

	Actual	Goal	As of Date
<u>Increased public knowledge and understanding of public transportation alternatives and benefits (CITT)</u>			
<u>Community Outreach Events</u>	9	n/a	FY06 Q3
<u>Conduct an effective Annual Municipal Conference measured via survey</u>	4.5	3.5	FY06
<u>Develop and distribute quarterly report as per Ordinance 02-117, to Mayor and BCC.</u>	100 %	100 %	FY06 Q2
<u>Increase citizen knowledge of public transportation alternatives through miamidade.gov/citt</u>	3,996	n/a	Jun 2006

## 2.0 Financial

+ ADD

	Actual	Goal	As of Date
<u>Effective management and oversight of dedicated transit funds (CITT)</u>			
<u>Audit four (4) municipalities per fiscal year</u>	0	0	FY06 Q3
<u>Prepare and submit to the Trust , Surtax related monthly financial reports to ensure compliance with Ordinance 02-117.</u>	100 %	100 %	Jul 2006
<u>Prepare annual budget for the CITT (follow OSBM guidelines)</u>	100 %	100 %	FY06
<u>Prepare annual financial statements to ensure compliance with Ordinance 02-117</u>	1	1	FY05
<u>Process monthly municipal surtax transfers within 10 working days of FAMIS posting</u>	10	10	Jul 2006
<u>Review the pro forma on an annual basis and recommend adjustments</u>	100 %	100 %	FY05
<u>Meet Budget Targets (CITT)</u>			
<u>Revenue: Total (CITT)</u>	\$0	n/a	FY06 Q3
<u>Expen: Total (CITT)</u>	\$289	n/a	FY06 Q3

## 3.0 Internal

+ ADD

	Actual	Goal	As of Date
<u>Support CITT Member Needs as per Ordinance 02-117</u>			
<u>Agenda Secretary to submit draft CITT minutes no later than seven (7) working days after the meeting</u>	4	7	Jul 2006
<u>Number CITT Committee Meetings held quarterly</u>	4	4	FY06 Q3
<u>Number Full Trust CITT Meetings held quarterly</u>	3	3	FY06 Q3
<u>Review the agenda items submitted by MDT and PWD (by submittal deadline)</u>	5	4	Jul 2006

## 4.0 Learning and Growth

+ ADD

	Actual	Goal	As of Date
<u>Staff training and development</u>			
<u>Maintain an adequate level of training - a minimum of 2 trainings per quarter</u>	9	2	FY06 Q3

## Scorecard Details &gt;

## Exception Report

## Owners

## Monitors

EXPLORE

Scorecard Name: Citizens' Independent Transportation Trust (CITT)

Markowitz, Nan Prats, John  
Johnson, Maria E.  
CITTBonzon, Carlos Gomez,  
Lourdes

Description:

## Parent Scorecards

## Child Scorecards

LINKS

ACM Scorecard - Bonzon, Carlos

# Citizens' Independent Transportation Trust (CITT)

## Business Plan Report

### Customer

Objective Name	Owner(s)
Increased public knowledge and understanding of public transportation alternatives and benefits (CITT)	Maria E. Johnson Nan Markowitz John Prats

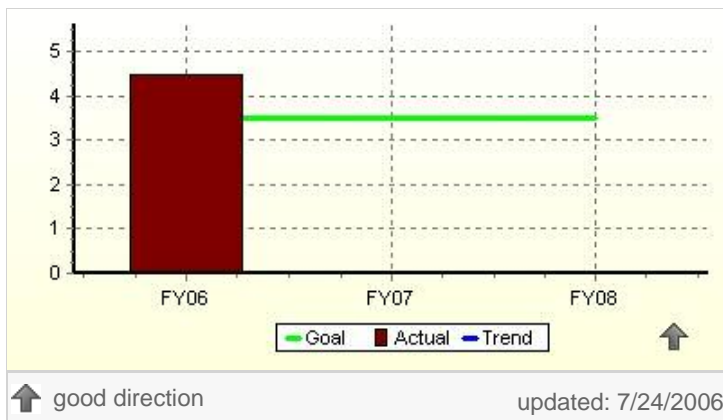
Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
		Educate the community regarding transportation issues and opportunities
		Parent Objectives
		(TP2.1) Increased public knowledge and understanding of public transportation alternatives and benefits

Measures	Owner(s)
Community Outreach Events	Maria E. Johnson John Prats
Related to Outcome TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits. In an effort to develop a two way communication cycle with citizens' affected by the PTP, we will actively pursue opportunities to speak at community meetings and events.	

Performance Graph	Initiatives Linked To Measure	Owner(s)																																																														
<div>Community Outreach Events</div> <table><tr><th>Period</th><th>Actual</th><th>Goal</th></tr><tr><td>FY04 Q1</td><td>9</td><td>9.5</td></tr><tr><td>FY04 Q2</td><td>11</td><td>9.0</td></tr><tr><td>FY04 Q3</td><td>10</td><td>8.5</td></tr><tr><td>FY04 Q4</td><td>11</td><td>8.0</td></tr><tr><td>FY05 Q1</td><td>4</td><td>7.5</td></tr><tr><td>FY05 Q2</td><td>5</td><td>7.0</td></tr><tr><td>FY05 Q3</td><td>2</td><td>6.5</td></tr><tr><td>FY05 Q4</td><td>6</td><td>6.0</td></tr><tr><td>FY06 Q1</td><td>7</td><td>5.5</td></tr><tr><td>FY06 Q2</td><td>8</td><td>5.0</td></tr><tr><td>FY06 Q3</td><td>9</td><td>4.5</td></tr><tr><td>FY06 Q4</td><td>9</td><td>4.0</td></tr><tr><td>FY07 Q1</td><td>9</td><td>3.5</td></tr><tr><td>FY07 Q2</td><td>9</td><td>3.0</td></tr><tr><td>FY07 Q3</td><td>9</td><td>2.5</td></tr><tr><td>FY07 Q4</td><td>9</td><td>2.0</td></tr><tr><td>FY08 Q1</td><td>9</td><td>1.5</td></tr><tr><td>FY08 Q2</td><td>9</td><td>1.0</td></tr><tr><td>FY08 Q3</td><td>9</td><td>0.5</td></tr></table>	Period	Actual	Goal	FY04 Q1	9	9.5	FY04 Q2	11	9.0	FY04 Q3	10	8.5	FY04 Q4	11	8.0	FY05 Q1	4	7.5	FY05 Q2	5	7.0	FY05 Q3	2	6.5	FY05 Q4	6	6.0	FY06 Q1	7	5.5	FY06 Q2	8	5.0	FY06 Q3	9	4.5	FY06 Q4	9	4.0	FY07 Q1	9	3.5	FY07 Q2	9	3.0	FY07 Q3	9	2.5	FY07 Q4	9	2.0	FY08 Q1	9	1.5	FY08 Q2	9	1.0	FY08 Q3	9	0.5	<div>Child Measures Linked To Measure</div> <table><tr><th>ACTUAL</th><th>GOAL</th><th>DATE</th></tr></table>	ACTUAL	GOAL	DATE
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Conduct an effective Annual Municipal Conference measured via survey	Maria E. Johnson Nestor Toledo
Related to Outcome TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits. In an effort to comply with Ordinance 02-117, section (f) (2) "to assure compliance with any limitations imposed in the levy on the expenditure of surtax proceeds, including but not limited to..." Powers and duties: Section (f) (1)"to monitor, oversee, review, audit, and investigate implementation of the the transportation and transit projects funded in whole or in part with surtax proceeds..." The OCITT is bringing together representatives from all participating municipalities to exchange and provide relevant information pertaining to the Interlocal Agreements between the County and respective municipalities. - Effectiveness will be measured via participant survey -	

Performance Graph		Initiatives Linked To Measure		Owner(s)			
<div>Effectiveness of Municipal Conference</div> <div></div>		<div>Child Measures Linked To Measure</div> <table><tr><th>ACTUAL</th><th>GOAL</th><th>DATE</th></tr></table>			ACTUAL	GOAL	DATE
ACTUAL	GOAL	DATE					

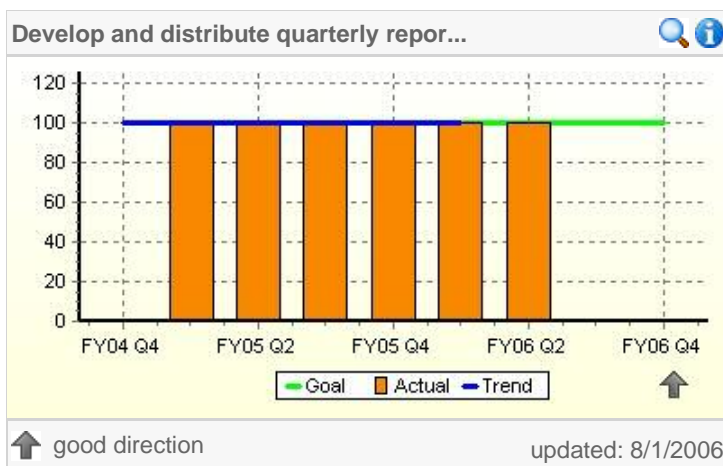


Develop and distribute quarterly report as per Ordinance 02-117, to Mayor and BCC.

Maria E. Johnson John Prats

Related to Outcome TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits. Ordinance 02-117 directs the CITT to file a report, including any recommendations, with the Mayor and the County Commission on a quarterly basis regarding the implementation of the projects funded by surtax proceeds

#### Performance Graph



#### Initiatives Linked To Measure

Owner(s)

#### Child Measures Linked To Measure

ACTUAL GOAL DATE

Increase citizen knowledge of public transportation alternatives through miamidade.gov/citt

Maria E. Johnson Patrice Rosemond

Related to Outcome TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits. Raw data will be tracked to be used in trend analysis. To remain connected with the citizens' that adopted the People's Transportation Plan, the OCITT is proactively increasing its Community Outreach efforts. This will be measured through the increase in community awareness.

#### Performance Graph



#### Initiatives Linked To Measure

Owner(s)

#### Child Measures Linked To Measure

ACTUAL GOAL DATE

Number of visits to miamidade.gov/citt website 11,621 n/a Jun 2006

Financial

Objective Name		Owner(s)			
Meet Budget Targets (CITT)		Marlene Amaro Maria E. Johnson			
Initiatives Linked To Objective		Owner(s)			
GrandParent Objectives					
Planned necessary resources to meet current and future operating and capital needs (priority outcome)					
Parent Objectives					
(ES8.2.1) Meet Budget Targets					
Measures		Owner(s)			
Revenue: Total (CITT)		Marlene Amaro Maria E. Johnson			
Performance Graph		Owner(s)			
<div>Revenue: Total (CITT)</div> <div>↑ good direction</div> <div>updated: 7/19/2006</div>					
Initiatives Linked To Measure		Owner(s)			
Child Measures Linked To Measure					
<table><thead><tr><th>ACTUAL</th><th>GOAL</th><th>DATE</th></tr></thead><tbody></tbody></table>			ACTUAL	GOAL	DATE
ACTUAL	GOAL	DATE			
Expen: Total (CITT)		Owner(s)			
Total expenditures in \$1,000s (from roll-up of Personnel, Other Operating, and Capital)		Marlene Amaro Maria E. Johnson			
Performance Graph		Owner(s)			
<div>Expen: Total (CITT)</div> <div>↓ good direction</div> <div>updated: 7/19/2006</div>					
Initiatives Linked To Measure		Owner(s)			
Child Measures Linked To Measure					
<table><thead><tr><th>ACTUAL</th><th>GOAL</th><th>DATE</th></tr></thead><tbody></tbody></table>			ACTUAL	GOAL	DATE
ACTUAL	GOAL	DATE			

Objective Name	Owner(s)
Effective management and oversight of dedicated transit funds (CITT)	Maria E. Johnson

Initiatives Linked To Objective	Owner(s)
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GrandParent Objectives
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Improve mass transit along major corridors and between major origin and destination locations

Parent Objectives
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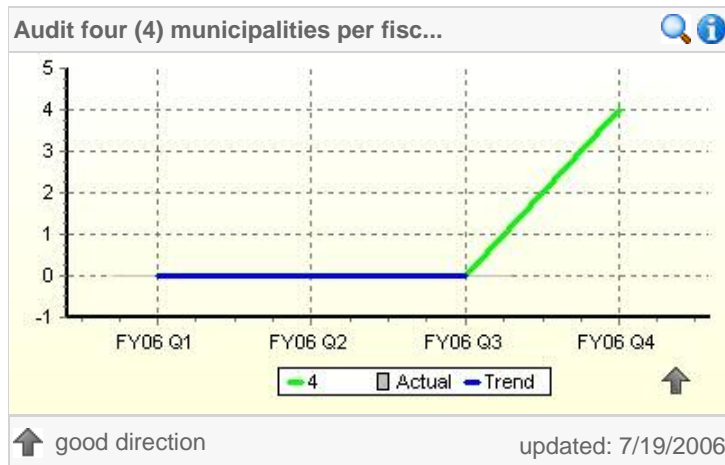
(TP5.3) Effective management and oversight of dedicated transit funds (priority outcome)

Measures	Owner(s)
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Audit four (4) municipalities per fiscal year Maria E. Johnson

Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome) In an effort to comply with Ordinance 02-117, section (f) (2) "to assure compliance with any limitations imposed in the levy on the expenditure of surtax proceeds, including but not limited to..." The OCITT has partnered with the office of Audit and Management Services to perform the four (4) audits.

Performance Graph
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Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure
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ACTUAL GOAL DATE

Prepare and submit to the Trust , Surtax related monthly financial reports to ensure compliance with Ordinance 02-117. Marlene Amaro Maria E. Johnson

Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)

Performance Graph
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Initiatives Linked To Measure	Owner(s)
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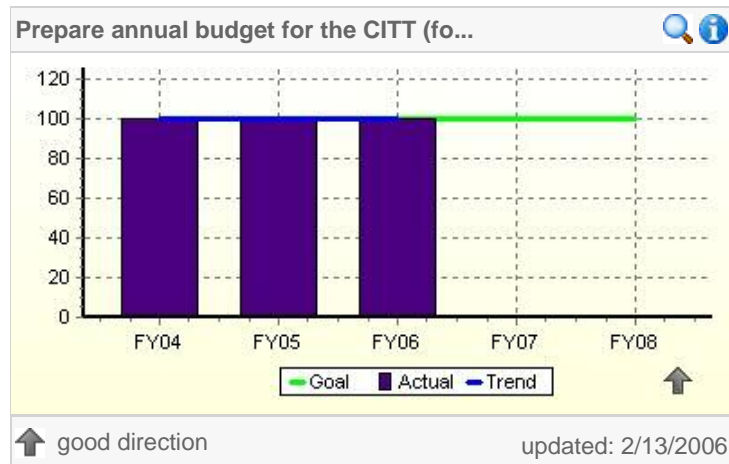
Child Measures Linked To Measure
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ACTUAL GOAL DATE

Prepare annual budget for the CITT (follow OSBM guidelines) Marlene Amaro Maria E. Johnson

Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)

### Performance Graph



### Initiatives Linked To Measure

Owner(s)

### Child Measures Linked To Measure

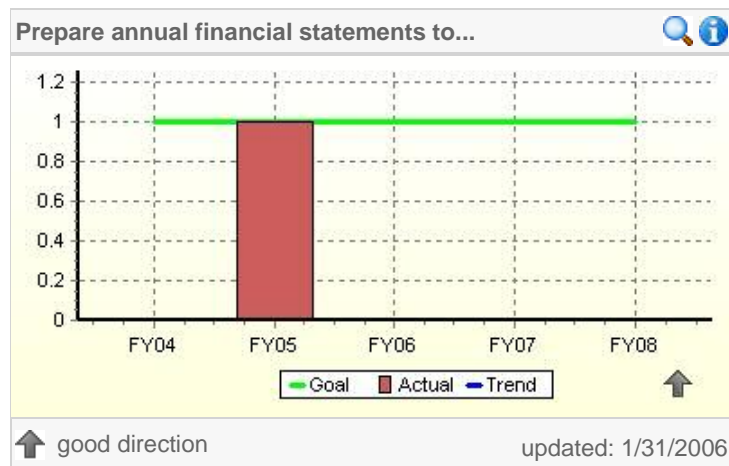
ACTUAL GOAL DATE

Prepare annual financial statements to ensure compliance with Ordinance 02-117

Marlene Amaro Maria E. Johnson

Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)

### Performance Graph



### Initiatives Linked To Measure

Owner(s)

### Child Measures Linked To Measure

ACTUAL GOAL DATE

Process monthly municipal surtax transfers within 10 working days of FAMIS posting

Marlene Amaro Maria E. Johnson

Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)

### Performance Graph



### Initiatives Linked To Measure

Owner(s)

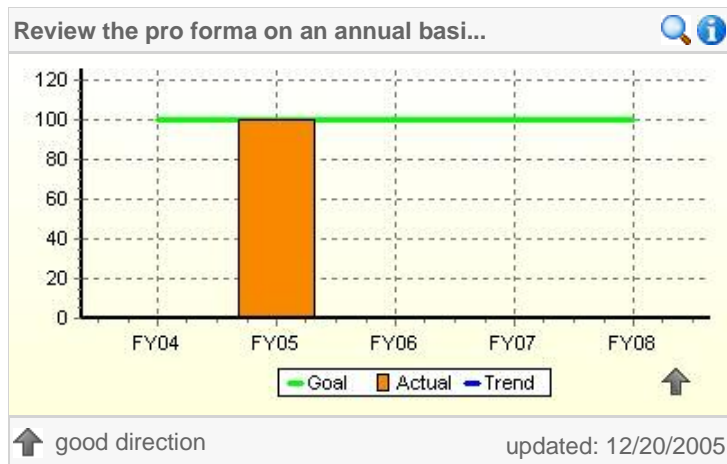
### Child Measures Linked To Measure

ACTUAL GOAL DATE



Maria E. Johnson

### Performance Graph



Owner(s)

ACTUAL	GOAL	DATE
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Objective Name	Owner(s)
Support CITT Member Needs as per Ordinance 02-117	Maria E. Johnson Nan Markowitz

Initiatives Linked To Objective	Owner(s)
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GrandParent Objectives
------------------------

Improve mass transit along major corridors and between major origin and destination locations

Parent Objectives
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(TP5.3) Effective management and oversight of dedicated transit funds (priority outcome)

Measures	Owner(s)
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Agenda Secretary to submit draft CITT minutes no later than seven (7) working days after the meeting

Maria E. Johnson John Prats

Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome) To remain responsive to the citizens' of Miami-Dade County, minutes are posted on our website so that interested stakeholders can follow the progress and accomplishments of the CITT and the PTP.

Performance Graph
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Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure
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	ACTUAL	GOAL	DATE
Finance and Project Review Committee meeting minutes submitted as draft to the Asst. to the Exec. Director no later than seven (7) working days after the meeting	3	7	Jul 2006

Number CITT Committee Meetings held quarterly	Maria E. Johnson John Prats
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Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome)

Performance Graph
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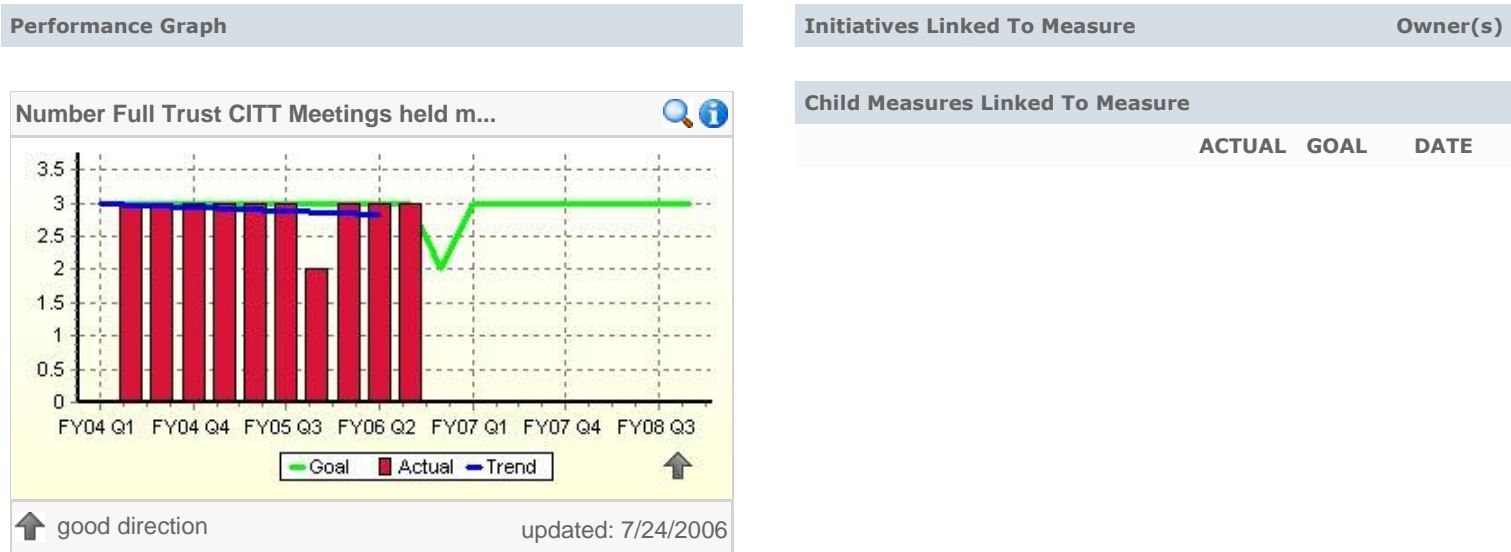
Initiatives Linked To Measure	Owner(s)
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Child Measures Linked To Measure
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ACTUAL GOAL DATE



Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome) Nan Markowitz John Prats



Initiatives Linked To Measure

Owner(s)

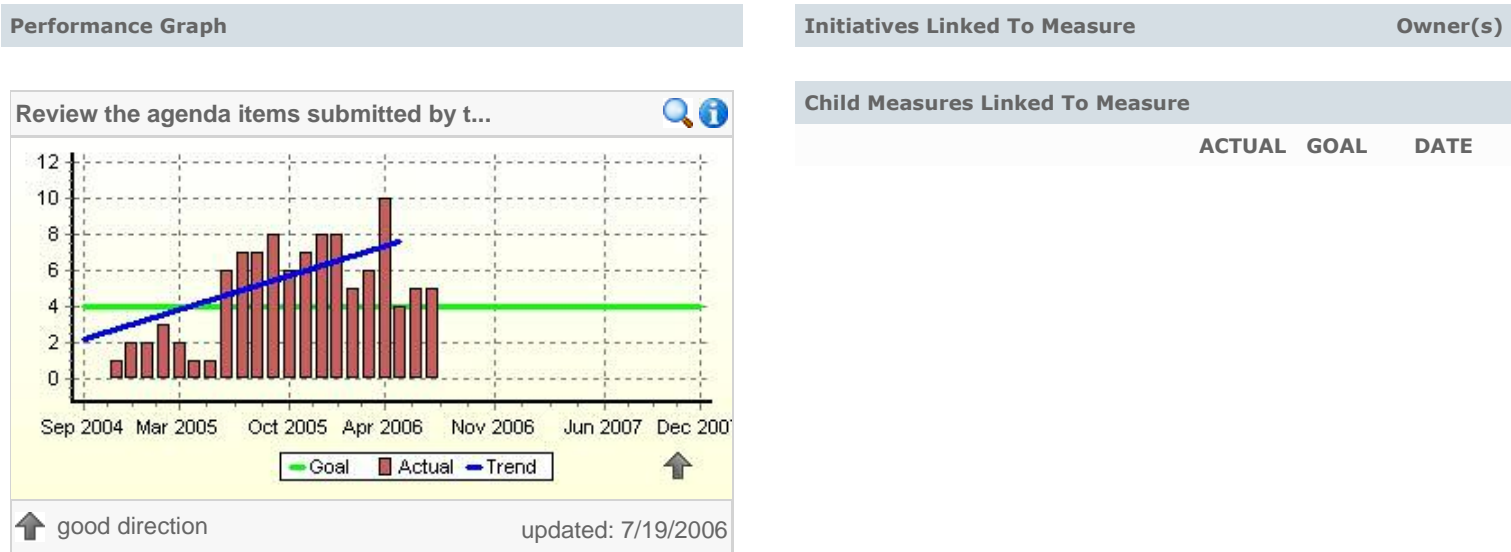
Child Measures Linked To Measure

ACTUAL	GOAL	DATE
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Review the agenda items submitted by MDT and PWD (by submittal deadline)

Maria E. Johnson

Related to Outcome TP5-3: Effective management and oversight of dedicated transit funds (priority outcome) In keeping with the CITT's responsibility to monitor and oversee the spending of the Surtax, OCITT staff carefully reviews all contracts submitted by PWD and MDT to ensure fiscal compliance with the People's Transportation Plan. Review the agenda items submitted by MDT and PWD (by submittal deadline) and submit OCITT staff questions to MDT and PWRD no later than four (4) working days prior to package mailout deadline



Initiatives Linked To Measure

Owner(s)

Child Measures Linked To Measure

ACTUAL	GOAL	DATE
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Learning and Growth

Objective Name	Owner(s)
Staff training and development	Maria E. Johnson John Prats

Initiatives Linked To Objective	Owner(s)	GrandParent Objectives
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Parent Objectives
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Measures	Owner(s)
Maintain an adequate level of training - a minimum of 2 trainings per quarter	Maria E. Johnson John Prats

Related to Outcome TP2-1: Increased public knowledge and understanding of public transportation alternatives and benefits. In an effort to comply with Ordinance 02-117, section (f) (2) "to assure compliance with any limitations imposed in the levy on the expenditure of surtax proceeds, including but not limited to..." Powers and duties: Section (f) (1)"to monitor, oversee, review, audit, and investigate implementation of the the transportation and transit projects funded in whole or in part with surtax proceeds..." to ensure that the OCITT has the most current transit/transportation and County procedures related training and information, the OCITT will ensure that staff maintains an adequate level of training and education (a minimum of 2 training workshops per quarter).

Performance Graph	Initiatives Linked To Measure	Owner(s)
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